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MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Friday, 14 June 1957

Present: AC/MS - Chairman
C/PD - Voting Member
C/TSD - Voting Member
Personnel Placement Officer
Alternate Personnel Placement Officer
C/ASD - Executive Secretary
Secretary to AC/MS - Recording Secretary

25X1A9A

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 5 June 1957 were approved by the Members as written.

2. Promotion

[redacted] The Execu-
tive Secretary presented a request from C/PD for promotion of [redacted] 25X1
to GS-13 and recommended approval by the Board; the Members concurred. 25X1A9A

3. Report of Competitive Evaluation Panel

The Executive Secretary presented the report of the Competitive Evaluation Panel with regard to the ratings of GS-9 Medical Staff personnel as contained in the attached memorandum. He then recommended that the Board approach the Director of Communications for a recommendation for promotion of [redacted] The
Board concurred in the decision to make Commo aware of [redacted] 25X1
standing. Chief, [redacted] and Dr. [redacted] will also be notified. 25X1A9A

4. Assignment Potential

25X1

25X1

DOC	15	REV DATE	14 APR 1957	BY	[redacted]
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25X1

5. Review of Training Evaluation Reports

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The Executive Secretary briefly reviewed the Training Evaluation Report for [REDACTED], GS-10, Administrative Officer, who recently completed a course in Logistics. The report was extremely favorable.

6. Periodic Step Increases

The following personnel will receive Periodic Step Increases in the near future:

25X1A9A

[REDACTED]

GS-4, Clerk Stenographer
GS-3, Clerk

MS/emc

Distribution:

- Orig - C/MS
- 1 - DC/MS
- 1 - C/PD
- 1 - C/TSD
- 1 - C/ASD
- 1 - C/PCD

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